

# Computing

Please help your child with their learning by going through this fact sheet with them. They will be quizzed on this at the end of half term. We appreciate your support.

A spreadsheet is a table that displays data (information).

A spreadsheet is divided into columns, rows and cells.

$=(C4+D4)$  This formula is used for addition.

A cell is the name of the box where numbers or words are typed.

$/$  is the symbol used for division in a formula.

A line graph, bar chart and pie chart can be used in a spreadsheet to show data.

A **SUM** formula adds numbers from several cells together.

If a cell is labelled B10, the B shows the name of the column where the cell is written.



## WEMBITES

When calculating the cost of an event, it is better to use a spreadsheet as mistakes can be made when adding up on paper and the formula in a spreadsheet does the work for you.

The symbol for multiplying in a formula is  $*$

### Key Vocabulary

- **Cell** - an individual box in a spreadsheet grid. It contains data or calculations.
- **Spreadsheet** - a computer program that represents information in a grid of rows and columns.
- **Columns** - vertical reference points for the cells in a spreadsheet.
- **Row** - horizontal reference points in a spreadsheet.
- **Formula** - a method used to calculate numbers.